



COVID-19 Off-Campus Experiential Learning/Student Athlete Travel Protocol

The University has adopted this protocol to comply with applicable state and local public health orders and to be consistent with applicable federal and state guidance. The Provost's Office may issue updated protocols, which become effective upon adoption, to respond to changes in state and local public health orders, to be consistent with new federal and state guidance, and/or to adapt to changing conditions on campus. Please watch for updates to these protocols and regularly check the [DU COVID-19 website](#) for news and other important information.

COVID-19 Off-Campus Experiential Learning/Student Athlete Travel Protocol

To protect University students, staff and faculty during transportation to and from campus for activities related to academic instruction, sports competition and practices, and other University activities during the COVID-19 pandemic, the University has established these requirements for day and overnight travel.

During Alert levels Red and Purple, Travel for University activities is not permitted.

Day Trip Travel

a. Pre-Travel Requirements

- During Alert levels Clear, Green, and Blue, all individuals intending to participate must have active campus clearance. Trip leads should verify this by asking each person to log into PioneerWeb to show their campus clearance status.
- During Alert levels Yellow, and Orange, all individuals intending to participate on the trip must have documentation in myhealth.du.edu of either:
 - A negative COVID-19 RT-PCR test taken within 48 hours of departure either on campus or from a third-party provider; or
 - A positive COVID-19 RT-PCR test within 90 days prior to departure.
- On the day of travel, if an individual is experiencing any symptoms of COVID-19, the individual must:
 - Self-isolate;
 - Follow DU's Symptom Monitoring Protocol; and
 - Inform the program/instructor they will not be participating on the trip.
- Before boarding the vehicle for each portion of the trip, the University host for the trip must verify that each individual is not experiencing symptoms.
- Within 10 minutes prior to boarding the vehicle for each portion of the trip, all participants must wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
- The University host for the trip must:
 - Inform all individuals intending to participate on the trip of all applicable requirements set forth in this protocol;
 - Verify that all individuals intending to participate on the trip are cleared for campus in PioneerWeb;
 - During Alert levels Yellow and Orange, at least 72 hours prior to travel, the University trip host must submit the list of participants to COVIDCoordinator@du.edu to verify through the COVID Coordinator team that each individual intending to participate on the trip has met the documentation requirements for testing and campus clearance as specified above;
 - Verify that each individual intending to participate is not experiencing symptoms of COVID-19.
 - Maintain a roster of all participants for each travel event for 21 days.

b. Transport Requirements

- Personal vehicles or carpooling
 - The University encourages wherever possible that employees and students transport themselves in a personal vehicle to the event especially under Alert Levels Orange, Yellow or Blue.
 - Faculty and staff are prohibited from transporting students in personal vehicles to any University events.
 - If carpooling, unvaccinated or not fully vaccinated passengers must wear masks while in the vehicle.

- Capacity limits are set at the number of seat belts in the vehicle.
- If mass transit is used, we encourage everyone to wear a mask during transit.
- University provided transportation
 - The University will provide hand sanitizer for use in the vehicle.
 - The vehicle operator should adjust ventilation within the vehicle to maximize air-exchange rates.
 - While in the vehicle, unvaccinated or not fully vaccinated passengers must wear cloth face coverings or masks
 - The University will clean and disinfect vehicles following applicable cleaning and disinfection recommendations.

c. Requirements Throughout the Trip

- As soon as possible after arriving at the destination, all participants must wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
- Throughout the trip, all participants who are unvaccinated or not fully vaccinated must follow all applicable requirements regarding wearing face coverings and maintaining social distancing as set forth in DU COVID-19 Protocols.

Overnight Travel

a. Travel Documentation

- Any unit or division sponsoring an event that includes overnight travel for experiential learning or athletics must provide the COVID Coordinator with the following information in writing submitted to COVIDcoordinator@du.edu:
 - Applicable COVID-19 health and safety measures for
 - Any food service provided by the venue or another vendor during the trip;
 - All lodging venues during the trip; and
 - Any contracted transportation vendor.
 - An action plan for responding if participants become symptomatic or learn they have tested positive for the virus that causes COVID-19 during the trip. This action plan must be consistent with the [COVID-19 Positive Test or Presumed Positive Response Protocol](#).

b. Pre-Travel Requirements

- All individuals intending to participate on the trip must have documentation in myhealth.du.edu of either:
 - A negative COVID-19 RT-PCR test taken within 48 hours of departure either on campus or from a third-party provider; or
 - A positive COVID-19 RT-PCR test within 90 days prior to departure.
- On the day of travel, if an individual is experiencing any symptoms of COVID-19, the individual must
 - Self-isolate;
 - Follow the symptom monitoring protocol; and
 - Inform the program/instructor they will not be participating on the trip.
- Before boarding the vehicle for each portion of the trip, the University host for the trip must verify that each individual is not experiencing symptoms of COVID-19.
- Within 10 minutes prior to boarding the vehicle for each portion of the trip, all participants must wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
- The University host for the trip must:
 - Inform all individuals intending to participate on the trip of all applicable requirements set forth in this protocol;
 - Verify that all individuals intending to participate on the trip are cleared for campus in PioneerWeb;
 - At least 72 hours prior to travel, submit the list of participants to COVIDCoordinator@du.edu to verify through the COVID Coordinator team that each individual intending to participate on the trip has met the documentation requirements for testing as specified above; and
 - Verify that each individual intending to participate is not experiencing symptoms of COVID-19.
 - Maintain a roster of all participants must be maintained for each travel event by the University host for 21 days.

c. Transport Requirements

- Personal vehicles or carpooling

- The University encourages wherever practical that employees and students transport themselves in a personal vehicle to the venue especially under Alert Levels Orange, Yellow or Blue.
- Faculty and staff are prohibited from transporting students in personal vehicles to any University event.
- If carpooling, unvaccinated or not fully vaccinated passengers must wear cloth face coverings or masks while in the vehicle.
- If mass transit is used, we encourage everyone to wear a mask during transit.
- University provided transportation
 - The University will provide hand sanitizer for use in the vehicle.
 - The vehicle operator should adjust ventilation within the vehicle to maximize air-exchange rates.
 - While in the vehicle, all unvaccinated or not fully vaccinated passengers must wear masks.
 - The University will clean and disinfect vehicles following applicable cleaning and disinfection recommendations.

d. Food Service Requirements

- All food service restrictions have been lifted at this time

e. Housing Requirements

- Program hosts are encouraged to make room assignments are aligned with vaccination status. The COVID Coordinator team can help with this by providing assignment groups without revealing vaccination status.

f. Plan for Positive or Symptomatic Participants

- The unit or division must be prepared to take the following actions when a participant becomes symptomatic, needs to quarantine due to close contact, or is notified they are positive.
 - Symptomatic - If a participant begins to experience symptoms of COVID-19 while attending the overnight experiences:
 1. The individual should consult with their medical provider (students utilizing the DU Health and Counseling Center can call 303-871-2205)
 2. The host must notify reportCOVID@du.edu
 3. Consistent with COVID protocols these individuals no longer have access to campus for 24 hours and until they have a negative COVID-19 test and are 24 hours symptom free.
 4. As soon as possible, the symptomatic individual needs to leave the venue and return home. Until that is possible, the symptomatic individual should isolate in their room and be brought food.
 - a. If the program is using shared rooms assignments the program must room each symptomatic participant alone to meet isolation requirements.
 5. Other participants do not automatically need to be notified, but daily symptom monitoring should continue and recorded for review by the COVID coordinator team.
 - Close contact - If a participant is determined to be in or notified as having close contact with a known positive (within 6ft for 15 minutes or more):
 1. The host will notify reportCOVID@du.edu
 2. Consistent with COVID protocols these individuals need to quarantine and no longer have access to campus for 14 days or per the quarantine management protocol.
 3. As soon as possible the quarantined individual needs to leave the venue and return home (if it can be accomplished safely); until that is possible, they should be quarantined in their room and brought food.
 - a. If the program is using shared rooms assignments the program must room each quarantined participant alone to meet isolation requirements.
 4. Other participants do not need to be notified, but daily symptom monitoring should continue and recorded for review by the COVID coordinator team.
 - Positive SARS-CoV-2 results – If a participant is notified that they are positive for SARS-CoV-2 during the experience:
 1. The individual should consult with their medical provider (students utilizing the DU Health and Counseling Center can call 303-871-2205)
 2. The host and the individual should notify reportCOVID@du.edu
 3. Consistent with COVID protocols these individuals need to isolate and no longer have access to campus for 10 days after test date and 3 days of declining symptoms and one day fever free with no medication.

4. As soon as possible the isolated individual needs to leave the venue and return home (if it can be accomplished safely); until that is possible, they should be quarantined in their room and brought food.
 - a. If the program is using shared rooms assignments the program must room each positive participant alone to meet isolation requirements.
5. With the help of the DU contact tracing team the host will need to facilitate the notification of participants who have been determined to be in close contact as well as provide a vicinity notice to those determined to be in the vicinity.

g. Requirements Throughout the Trip

- As soon as possible after arriving at the destination, all participants must wash their hands with soap and water for at least 20 seconds or use hand sanitizer with at least 60% alcohol.
- All participants must follow all applicable DU COVID-19 Protocols, including but not limited to symptom monitoring, wearing face coverings, and social distancing throughout the trip if not fully vaccinated.